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**MINUTES OF MEETING
BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Monday, August 6th, 2018 at 6:30 p.m. at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

FIRST ORDER OF BUSINESS – Roll Call

Mr. Fleteau called the meeting to order.

Present and constituting a quorum were:

James Fleteau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman
Steve Bobick	Board Supervisor, Assistant Secretary (joined in progress)
Chris Milano	Board Supervisor, Assistant Secretary

Also present were:

Ray Lotito	District Manager, DPFG
Bill Fletcher	Maintenance Supervisor
Tonja Stewart	District Engineer
Joe Hamilton	Genesis Land Maintenance

The following is a summary of the discussions and actions taken at the August 6th, 2018 Ballantrae CDD Meeting.

SECOND ORDER OF BUSINESS – Audience Questions and Comments on Agenda Items

Moving on to the Second Order of Business, Mr. Fleteau opened the floor for questions and comments from the audience on agenda items. A representative of Fitness 320 requested a renewal for the fitness classes that are currently being offered at the clubhouse for another three months. Mr. Fleteau asked if there were any changes to the services being provided. There being none, Mr. Fleteau called for a motion to approve the renewal.

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved renewing the fitness classes provided by Fitness 320 at the Ballantrae Clubhouse for 3 months for the Ballantrae Community Development District.

THIRD ORDER OF BUSINESS – Staff and Other Professionals Reports

Moving on to the Third Order of Business, Mr. Fleteau presented Exhibit 1 - 5 and asked for questions or corrections. The following agenda items were discussed:

A. District Counsel

B. **Exhibit 1:** Landscaping Maintenance – Yellowstone Maintenance Report

Mr. Hamilton presented the Yellowstone Maintenance Report. Discussion ensued concerning the work being done by Genesis Land Maintenance

Exhibit 2: DPFG Field Report

- July Operations Report
- July Grade Sheet
- July Score Card

C. Exhibit 3: District Manager

Mr. Lotito presented the revised contract for Zumba classes and asked for a motion to ratify the revised contract for the Zumba classes being held at the clubhouse.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board ratified the revised contract for Zumba classes at the Ballantrae Clubhouse for 3 months for the Ballantrae Community Development District.

D. Exhibit 4: District Engineer - Stantec

E. Exhibit 5: Pond Manager

Discussion concerning invasive species ensued.

FOURTH ORDER OF BUSINESS – Business Matters

Moving on to the Fourth Order of Business, Mr. Fleteau presented Exhibit 6 - 10 and asked for questions or corrections. The following business matters were discussed:

A. Exhibit 6: Consideration and Adoption of Resolution 2018-04, Re-Designating Officers

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board adopted Resolution **2018-04**, Re-Designating Officers as follows: Mr. Fleteau to serve as Chairman, Mr. Levy to serve as Vice Chairman, Mr. Lotito to serve as Secretary, and Mr. Bobick, Mr. Milano, and Mr. Thomas to serve as Assistant Secretaries; District Staffing as follows: Ms. Comings-Thibault as Treasurer, Mr. Aagaard as Assistant Treasurer; and Ms. Johns as Assistant Secretary for the Ballantrae Community Development District.

THE REGULAR MEETING RECESSED TO OPEN THE BUDGET PUBLIC HEARING

B. Exhibit 7: Fiscal Year 2018-2019 Budget Public Hearing

1. Open Public Hearing
2. Budget Presentation
3. Public Comment
4. Close Public Hearing

THE REGULAR MEETING RECONVENED

C. Exhibit 8: Consideration and Adoption of Resolution 2018-05, Adopting the Fiscal Year 2019 Budget

On a MOTION by Mr. Milano, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board adopted Resolution **2018-05**, Adopting the Fiscal Year 2019 Budget for the Ballantrae Community Development District.

D. Exhibit 9: Consideration and Adoption of Resolution 2018-06, Providing for the Collection and Enforcement of Special Assessments

On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board adopted Resolution **2018-06**, Providing for the Collection and Enforcement of Special Assessments for the Ballantrae Community Development District.

E. **Exhibit 10:** Consideration and Adoption of Resolution 2018-07, Fiscal Year 2019 Meeting Schedule

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adopted Resolution **2018-07**, Fiscal Year 2019 Meeting Schedule for the Ballantrae Community Development District.

FIFTH ORDER OF BUSINESS – Administrative Matters

Moving on to the Fifth Order of Business, Mr. Plateau presented Exhibit 11 - 14 and asked for questions or corrections. The following administrative matters were discussed:

A. **Exhibit 11:** Consideration and Approval of the Minutes from the **June 9, 2018** Meeting

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved the **June 9, 2018** Meeting Minutes for the Ballantrae Community Development District.

B. **Exhibit 12:** Consideration and Acceptance of the **June 2018** Financial Statements

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved the **June 2018** Financial Statements for the Ballantrae Community Development District.

C. Old Business

D. New Business

1. **Exhibit 13:** Consideration of Irrigation Well Repair Proposals *(To be taken from Line Item 60 – Irrigation Repairs and Maintenance)*

➤ **Proposal 1:** Yellowstone Landscape - **\$5,200.00**

➤ **Proposal 2:** Accurate Well Drilling - **\$4,197.70**

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the proposal from Accurate Well Drilling - **\$4,197.70** for the Ballantrae Community Development District.

2. **Exhibit 14:** Consideration of Website Design Proposals *(To be taken from Line Item 9 – Emergency Reserves)*

➤ **Proposal 1:** ADA - **\$750.00 per page**

➤ **Proposal 2:** Align Strategic - **\$2,500.00**

This item is tabled until the next meeting.

3. Discussion on Setting a Meeting Date for Shade Meeting with Attorneys in Regards to Ana Marie DeFeao vs. Ballantrae CDD

On a MOTION by Mr. Milano, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved the Discussion on Setting a Meeting Date for Shade Meeting to be held at **6:30 p.m. on September 17, 2018 at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O' Lakes, Florida, 34638** for the Ballantrae Community Development District.

SIXTH ORDER OF BUSINESS – Staff Reports

Moving on to the Sixth Order of Business, Mr. Flateau opened the floor for staff reports. Mr. Fletcher announced his resignation as the Maintenance Supervisor and stated that his last day will be August 31, 2018. Discussion ensued concerning backfilling the position.

SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items

Moving on to the Seventh Order of Business, Mr. Flateau opened the floor for questions and comments from the audience on other items. There being none, next item followed.

EIGHTH ORDER OF BUSINESS – Supervisor Comments and Requests

Moving on to the Eighth Order of Business, Mr. Flateau opened the floor for supervisor comments and requests. Discussion ensued concerning shade structure. Mr. Flateau asked for an update on the bids for traffic bumps in the parking lot. Mr. Lotito will collect and bring the bids to the next meeting.

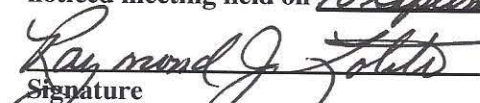
NINTH ORDER OF BUSINESS – Adjournment

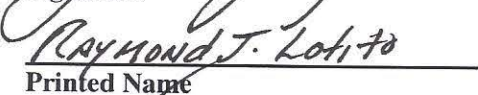
Moving on to the Ninth Order of Business, Mr. Flateau asked for final questions, comments, or corrections. There being none, Mr. Flateau called for a motion to adjourn the meeting.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

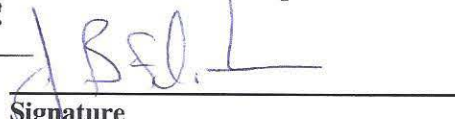
**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 10 September 2018.


Signature


Printed Name

Title: ☒ Secretary ☐ Assistant Secretary


Signature

Printed Name

Title: ☐ Vice Chairman ☐ Chairman